

Port Jeff Brewing Company

Charity Request Form

Today's Date _____

1) Are you a 501(c)3 or 501(c)6, tax-exempt, not for profit organization?

Yes

No (We are sorry, but by law we cannot make charitable donations of alcoholic beverages to non-tax-exempt organizations)

1a) Please provide us with your tax ID# _____

2) What is the date of your event?

(If this date is sooner than 45 days from today, we are sorry, but we cannot accommodate you without notification in advance)

3) Will the beer be served or given away in a raffle/auction?

Beer to be served (If you checked this box, continue to question 4)

Raffle/auction item (If you checked this box, skip to question 8)

4) Does the venue that the beer will be served at have a license to serve alcohol?

Yes **SLA#** _____

No (We are sorry, but by law we cannot donate servable beer to a place that does not have a license)

5) Do you have a tap system in place or will you need a portable hand-pump tap and bucket?

We have a tap system prepared

We will need a hand-pump tap and bucket

6) Will the beer be sold for fund-raising purposes or given away?

Sold

Given away

7) Will other alcoholic beverages be served?

Yes

No

7a) List other beverages served: _____

8) Do you understand that the Port Jeff Brewing Company cannot provide cups or ice?

Yes

No

9) What day and time would you like to pick up the beer?

Date: _____ Time: _____

10) Will Port Jeff Brewing Company be mentioned in any marketing materials? If yes, please request a logo to be emailed to you.

Yes (I am requesting a logo)

No

11) Please list the food that will be available to your guests:

Signed: _____ Date: _____

Print Name: _____

Contact Information

Name: _____

Company Name: _____

Email: _____

Address: _____

City: _____

State: _____ Zip Code: _____

Start and end times of the event: _____

Event location and address: _____

How many attendees are you expecting? _____

Name and purpose of event: _____

Additional comments: _____

*Note: The legal age to be served liquor is 21 years old. Also, the Surgeon General warns that women should not drink alcoholic beverages during pregnancy because of risk of birth defects.

Port Jeff Brewing Company

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